

# THE WORKPLACE SECURITY BLIND SPOT **AUDIT GUIDE**



## HOW TO IDENTIFY HIDDEN GAPS IN YOUR CCTV SECURITY

- ✓ A 30 second blind spot test
- ✓ A security self-checklist
- ✓ A risk impact matrix
- ✓ Steps to plug your security gaps

Scan to Book Your  
Free **Gap Analysis**



**FREE ACTIONABLE AUDIT GUIDE**

Takes 10 Minutes - No Commitment - Zero Cost

Or Call 1800 007 229

# BEFORE YOU BEGIN

If you answer "Yes" or "Unsure" to any of the following, you have an active security blind spot:

## 30-Second "Red Flag" Audit

	YES	UNSURE
<b>The Stranger Test:</b> Could someone walk from the street into a restricted zone unchallenged?	<input type="checkbox"/>	<input type="checkbox"/>
<b>Identification Test:</b> Could you immediately spot when a person on site isn't meant to be there?	<input type="checkbox"/>	<input type="checkbox"/>
<b>The "After-Hours" Test:</b> Could someone be clearly seen at your main entry at 10:00 pm at night?	<input type="checkbox"/>	<input type="checkbox"/>
<b>The Reporting Test:</b> Would staff know who to call within 60 seconds if they spotted something suspicious?	<input type="checkbox"/>	<input type="checkbox"/>

If you ticked 'Yes' to one, you're at risk.  
Two or more? **It's time to act.**



# WHY SECURITY GETS MISSED

Security isn't something most companies deliberately design — it evolves over time.

- ✓ New hardware is added, but older systems stay active.
- ✓ Temporary workarounds quietly become permanent.
- ✓ Cameras shift off target, and no one notices.
- ✓ "Everyone knows the rules" becomes a dangerous assumption.

Security stays invisible until something goes wrong — theft, vandalism, trespassing or an insurance dispute.

## The Good News

A fast walk-through audit can surface issues long before they cost you time, reputation and revenue.



**Unsure where your gaps are?** We'll walk you through them —  
1800 007 229.

# WHAT MOST BUSINESSES MISS

1

**Legacy Systems** - Old devices, outdated software and equipment that no longer fits how you operate.

2

**Procedural Drift** - Policies that exist only in memory, not in documented practice.

3

**Assumption Gaps** - Security that no one's reviewed in years — and everyone assumes is working.

4

**Unmonitored Entrances** - Delivery docks, side gates and after-hours entries staff rarely see.

5

**Inactive Ownership** - Security belongs to "everyone" — which means it belongs to no one.



# SECURITY SELF CHECK LIST

## Policies, Responsibilities & Oversight

YES NO UNSURE

Security responsibilities are clearly assigned to named team members.

  

Procedures exist and were reviewed in the past 12 months.

  

Incidents and "near misses" are logged and acted on.

  

## The Physical Workplace

External doors/windows are maintained and locked properly

  

Carpark and perimeter lighting is bright and reliable after dark.

  

No blind zones or potential hiding spots.

  

Visitors are signed in and supervised.

  

## Security Systems

Access permissions are reviewed regularly, and outdated users are removed.

  

Cameras cover high-risk areas, and footage is stored securely.

  

Alarms, sensors and intercoms are tested and functional.

  

## People & Behaviour

Staff understand and follow security procedures that are in place.

  

Tailgating is actively discouraged.

  

Emergency and evacuation steps are known.

# THE RISK MATRIX

## What Your Findings Mean.

Count the high-impact gaps you identified.

Area	Common Finding	Business Impact
<b>Access Control</b>	Credentials are never reviewed	Unauthorised entry + liability
<b>CCTV &amp; Monitoring</b>	Cameras are misaligned or not regularly checked	No usable evidence after an incident
<b>Workplace Layout</b>	Blind spots or poor lighting	Increased likelihood of theft or intrusion
<b>Procedures</b>	Informal, outdated or not followed	Confusion, slow response, avoidable disruption
<b>Emergency Prep</b>	Plans are untested or unknown	Downtime, risk to staff safety

**3+**

**High-Impact Gaps? Scan for a Pro Assessment**



# WHY 4-5 CAMERAS ISN'T SECURITY

Most budget installs place a handful of cameras where it's easiest — not where it keeps you safe.

## **Common failures with low-cost systems:**

- Blind spots, criminals simply walk between
- No identification clarity — faces, clothing details, or vehicle number plates
- Side doors, yards, carparks and loading bays are unmonitored
- Evidence is missing when something goes wrong
- No one notices if a camera is bumped, obscured or offline

*Cheap cameras only help if the intruder politely walks in front of them.*

## **How We Approach CCTV Differently**

### **Most providers sell cameras. We solve coverage.**

- We treat security as essential, not optional — designing CCTV to actually protect your people, assets and business
- We design camera placement based on risk, not convenience
- Every entrance, exit, corridor and high-value area accounted for
- Coverage angles tested to ensure usable evidence
- Response and retrieval procedures checked — because slow reaction = lost time and risk.

*The right plan beats the wrong hardware every time.*



# THE COST OF INACTION

Security failures rarely start with headline events — they start quietly.



1

**Operational Disruption** - Investigations, reports and repairs halt your core business.

2

**Insurance Complications** - Claims can be delayed or rejected if systems weren't properly maintained.

3

**Reputational Damage** - Loss of customer trust and internal confidence is costly to rebuild.

4

**Regulatory Exposure** - Depending on your industry, security failures can trigger compliance issues

# WHAT TO DO NEXT

- 1 **Categorise your findings** — High, Medium or Low.
- 2 **Prioritise high-impact risks** — fix what matters most first.
- 3 **Assign an owner and deadline** — make every action accountable.
- 4 **Test, document and review** — verify changes and schedule a 12-month check.

## READY FOR A DEEPER LOOK AT YOUR SECURITY?

**BOOK YOUR 15-MINUTE STRATEGY CALL**

If your audit revealed gaps - large or small - we'll:

- ✓ Validate your findings,
- ✓ Highlight hidden issues
- ✓ Map out your next steps



**Scan to Book Your  
Free Gap Analysis** 

(Book Your Free Call in Under 2 Minutes- No Obligation)

**Or Call 1800 007 229**

# FAQ'S & FINAL STEPS

- ✓ **How much does a Gap Analysis cost?**  
It's completely **FREE**. No cost, no obligation.
- ✓ **Is this a replacement for a formal OHS or Police audit?**  
No. This is a strategic business tool for internal awareness and risk prevention. It does not replace formal OHS or Police audits.
- ✓ **How often should we do this?**  
We recommend a full walk-through every **12 months**. You should also re-evaluate after any major staffing, layout, or access changes.
- ✓ **Who should lead the audit?**  
Ideally, the Business Owner, Facility Manager, or OHS Lead should take charge of the audit.
- ✓ **How do I know if my CCTV is legally compliant?**  
Privacy rules vary from state to state, so it's important to make sure your system meets the right legal standards. The smartest approach is to review your state's requirements, ensure you've got the correct policies in place, and—most importantly—get guidance from a qualified security or legal specialist. We can help with a quick compliance check, saving you major headaches if footage ever needs to be used down the track.
- ✓ **What if we find serious issues?**  
That's a win. It allows you to plan a fix on your own terms rather than reacting to a crisis.

# FINAL WORD

## Security shouldn't be left to chance.

If you've taken the time to complete this audit, you're already ahead of most businesses. And if you found something worrying - that's a win. Its far better to fix gaps on your terms than during an incident.

**When you're ready, we're here to help.**

**PROSUM**

Workplace CCTV & Security Systems

 **1800 007 229**  **prosum.com.au**

No pressure. Just practical advice.



Workplace CCTV & Security Systems *that actually work*